

UNDERGRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION

Business Administration Certificate (Undergraduate)

A student enrolled **outside** the Heider College of Business who does not plan to earn a bachelor's or master's degree from the Heider College of Business, may earn an undergraduate Certificate in Business Administration. This certificate, along with a bachelor's degree in any discipline, prepares a non-business student for graduate work in the MBA (<http://catalog.creighton.edu/graduate/graduate-programs-courses/master-business-administration/>), MS-Business Analytics (<http://catalog.creighton.edu/graduate/graduate-programs-courses/business-intelligence-analysis/>), MFin (<http://catalog.creighton.edu/graduate/graduate-programs-courses/finance/>), and MIMFA (<http://catalog.creighton.edu/graduate/graduate-programs-courses/security-analysis/>) programs. Students wishing to complete this program must file an application with the Undergraduate Advising Office in the Heider College of Business.

Business Administration Certificate Requirements: 31 Credits¹

Code	Title	Credits
ACC 201	Introduction to Financial Accounting	3
ACC 202	Introduction to Managerial Accounting	3
BIA 253	Management Information Systems	3
BIA 261	Business Analytics	4
BUS 201	Legal Environment of Business	3
ECO 203	Introductory Microeconomics	3
ECO 205	Introductory Macroeconomics	3
FIN 301	Managerial Finance	3
MGT 271	Organizational Behavior	3
MKT 319	Principles of Marketing	3
Total Credits		31

¹ **Please Note:** The 31 required certificate hours is the maximum number of credits in which a non-business student may enroll in the Heider College of Business.

While no specific mathematics courses are required for the certificate, successful completion of BIA 261 Business Analytics will necessitate mathematical proficiency equivalent to MTH 161 Business Statistics and either MTH 141 Applied Calculus, MTH 245 Calculus I, or MTH 231 Calculus for the Biological Sciences.

Of the 31 required hours, at most 12 hours of transfer credits may be applied toward the Business Administration Certificate. Once a student has matriculated to Creighton, only 6 of the 12 transfer hours allowed may be taken as transient study. In addition, the student must attain a cumulative GPA of 2.0 or better in all business courses.

Degree seeking students who have completed the requirements of the certificate will be awarded the Certificate in Business Administration at the time of graduation. Non-degree seeking students will be awarded the certificate upon completion of the requirements of the certificate.