

UNDERGRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION

Business Administration Certificate (Undergraduate)

A student enrolled **outside** the Heider College of Business who does not plan to earn a bachelor's or master's degree from the Heider College of Business, may earn an undergraduate Certificate in Business Administration. This certificate, along with a bachelor's degree in any discipline, prepares a non-business student for graduate work in the MBA (<http://catalog.creighton.edu/graduate/graduate-programs-courses/master-business-administration/>), MS-BA (<http://catalog.creighton.edu/graduate/graduate-programs-courses/business-intelligence-analysis/>), MFIN (<http://catalog.creighton.edu/graduate/graduate-programs-courses/finance/>), and MIMFA (<http://catalog.creighton.edu/graduate/graduate-programs-courses/security-analysis/>) programs. Students wishing to complete this program must file an application with the Undergraduate Advising Office in the Heider College of Business.

Business Administration Certificate Requirements: 31 Credits¹

| Code | Title | Credits |
|----------------------|---------------------------------------|-----------|
| ACC 201 | Introduction to Financial Accounting | 3 |
| ACC 202 | Introduction to Managerial Accounting | 3 |
| BIA 253 | Management Information Systems | 3 |
| BIA 261 | Business Analytics | 4 |
| ECO 203 | Introductory Microeconomics | 3 |
| ECO 205 | Introductory Macroeconomics | 3 |
| FIN 301 | Managerial Finance | 3 |
| MGT 271 | Organizational Behavior | 3 |
| MGT 315 | Law for Business Leaders | 3 |
| MKT 319 | Principles of Marketing | 3 |
| Total Credits | | 31 |

¹ **Please Note:** The 31 required certificate hours is the maximum number of credits in which a non-business student may enroll in the Heider College of Business.

While no specific mathematics courses are required for the certificate, successful completion of BIA 261 Business Analytics will necessitate mathematical proficiency equivalent to MTH 161 Business Statistics and either MTH 141 Applied Calculus, MTH 245 Calculus I, or MTH 231 Calculus for the Biological Sciences.

Of the 31 required hours, at most 12 hours of transfer credits may be applied toward the Business Administration Certificate. Once a student has matriculated to Creighton, only 6 of the 12 transfer hours allowed may be taken as transient study. In addition, the student must attain a cumulative GPA of 2.0 or better in all business courses.

Degree seeking students who have completed the requirements of the certificate will be awarded the Certificate in Business Administration at the time of graduation. Non-degree seeking students will be awarded the certificate upon completion of the requirements of the certificate.